

## **Attention – Study Centres**

All the study centres are advised that before submitting the admission forms to the DDE, MDU as per scheduled of admission, they must check that the forms/documents are submitted as per the check list given below:-

### **A. Fresh Candidate :-**

1. Original Documents
2. One Set Attested Photocopies
3. Print Admission Form – Photo with Signature visible clearly with Study Center Stamp
4. 3 Copies of FTR – 1 to be retained by Study Center
5. Demand Draft – Payable to Finance Officer, Maharshi Dayanand University, Rohtak
6. Detail of Total Students in various courses – List Semester wise (Letter Pad (along with Diary No.) with Study Center's Stamp & Principle Signature))

### **B. Re-Registration Candidate :-**

1. Print Admission Form – Photo with Signature visible clearly with Study Center Stamp
2. 3 Copies of FTR – 1 to be retained by Study Center
3. Demand Draft – Payable to Finance Officer, Maharshi Dayanand University, Rohtak
4. Detail of Total Students in various courses – List Semester wise (Letter Pad (along with Diary No.) with Study Center's Stamp & Principle Signature))

### **C. Fee Relaxation Cases :- (in Fees & Prospectus)**

1. Photocopies of Certificate for SC/BC Category, Defense Person, Maharshi Dayanand University Employee (Domicile from Haryana) should be attached along with form.

**DIRECTOR (DDE)**