

**New and updated Guidelines**  
**For Submission of Registration & Examination Forms**  
**DDE - IT & Management Programs, MDU - January 2011 Session**



**IMPORTANT MODIFICATIONS**

- ▶ No Form and Fund Transfer Report is required from session 2011 onwards
- ▶ No Document is required to be submitted for Re-registration of Existing candidates (Only a proof of fee deposition)
- ▶ Online Printed Admission forms in duplicate, duly completed in all respects need to be submitted instead of Manual Forms or ICR sheets
- ▶ Fee needs to be deposited directly with Axis Bank through Pay order/Demand Drafts/Cash.
- ▶ Re-Appear examination forms and Fee have to be submitted online only
- ▶ A single Pay Order/DD /Cash can be deposited for all semesters of each course.

Please read the following instructions carefully before submitting the online admission forms and required listed documents for the session July 2011

**For Existing Students**

- ▶ Select the Re-registration link from the online panel and enter student's fee details
- ▶ Generate Fee Deposit Slip and deposit the Fee in the nearest Axis Bank. (kindly collect/deposit Pay Order payable at your nearest Axis Bank branch otherwise one has to come/travel to Rohtak Axis Bank unnecessarily to deposit the fee)
- ▶ Fee for Re-registration candidates shall not be collected at the University Counter and has to be deposited with your nearest Axis Bank branch or Axis Bank branch at Rohtak.

**For New Registrations**

- ▶ Select the New-registration link from the online panel and fill the displayed registration form(s) as per the required details. No column should be left blank.
- ▶ Enter and update student's fee details
- ▶ Generate Fee Deposit Slip and deposit the Fee with the nearest Axis Bank. (kindly collect/deposit Pay Order payable at your nearest Axis Bank branch otherwise one has to come/travel to Rohtak Axis Bank unnecessarily to deposit the fee)
- ▶ When the deposited fee is acknowledged / cleared by Axis Bank (before 72 hrs), the PRINT ADMISSION FORM link will allow you to take a print of "Online Admission Forms" to be submitted to the university.



